

NSS Units under Gauhati University NSS Cell are requested to send nominations for Awards for the categories mentioned below:

i) NSS Units and their Programme Officers

ii) NSS Volunteers.

Nature of Awards:

S. No	Category	No. of Awards(All India)	Value of Award
1.	NSS Units and their Programme Officers	10 + 10	Rs.1,00,000/- to each NSS Unit (For NSS Programme Development), with a Trophy. Rs. 70,000/- to each Programme Officer with a Certificate and a Silver Medal.
2.	NSS Volunteers	30	Rs. 50,000/- to each Volunteer, with a Certificate and a Silver Medal.

1) NSS Units and their Programme Officers:

Eligibility Conditions: The following conditions should be fulfilled in order to be eligible for consideration for the Award:

a) The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data should be furnished for that particular unit only. b) The NSS Unit should have been in existence continuously for at least 5 years (including the year for which the Awards are being conferred). c) The volunteer strength of the NSS Unit should be as per guidelines during last 3 years (including the year for which the Awards are being conferred). d) The NSS Unit should have adopted a village/ slum as per guidelines and achieved Special Camping targets during last 3 years (including the year for which the Award is being conferred). e) The Programme Officer should have completed at least 2 years (as on the last date of the year for which the Award is being conferred) as the Programme Officer of the particular NSS Unit which is being considered for the Award. f) The Programme Officer should have been trained at an ETI. g) The Programme Officer should not have been convicted by a court of law and there should not be any case/ investigation pending against him/ her.

Criteria for Performance Evaluation: The Performance of the NSS Unit shall be evaluated based of objective criteria, including their achievements in plantation of saplings, blood donation, organisation of health/ eye/ immunisation camps, organisation of awareness programmes/ rallies/ campaigns on various issues, creation of durable assets through shramadaan and other outstanding performances.

NSS Volunteers:

Eligibility Conditions: The following conditions should be fulfilled in order to be eligible for consideration for the Award:

a) The NSS Volunteer should have completed 2 years' volunteership under NSS during the year for which Award is being conferred (since the Award is conferred for a particular year, volunteers completing their volunteership prior to that year cannot be considered for the Award). In other words, the NSS volunteer should have been a student, pursuing a regular course, at least for a part of the year for which he/ she is being nominated. b) The NSS Volunteer should have completed minimum 240 hours of community service during the 2 consecutive years of volunteership. c) The NSS Volunteer should have attended at least one Special Camp. d) The NSS Volunteer should have attended at least one National/ Regional NSS programme like R.D/ Pre-RD Parade Camps, NSS Mega Camps, National Integration Camps, North East Youth Festivals, National Youth Convention/ Suvichar under National Youth Festival, Adventure Camps, etc. e) The NSS Volunteers should not be more than 25 years of age (28 years in case of SC/ST) as on the last date of the financial year for which the Award is being conferred. f) The NSS Volunteer should not have been convicted by a court of law and there should not be any case/ investigation pending against him/ her.

b) **Criteria for Performance Evaluation:** The Performance of the NSS Volunteer shall be evaluated based of objective criteria, including their achievements in plantation of saplings, blood donation, attending health/ eye/ immunisation camps, attending awareness programmes/ rallies/ campaigns on various issues and other outstanding achievements. The achievements shall be considered for the 2-year volunteership period, which should fall within last 3 years (including the year for which the Award is being conferred). The NSS volunteers should indicate his/ her personal achievements only, and not the achievements of the entire NSS unit. For instance, in the 'saplings planted' category, he/ she should indicate saplings planted by him/ her personally and not the saplings planted by the entire NSS unit. Similarly, in the 'blood donated' category, he/ she should indicate number of units of blood personally donated by him/ her, and not the total number of units of blood donated by all volunteers in a blood donation camp attended by him/ her.

Proforma for recommending NSS UNIT & PROGRAMME OFFICER for INDIRA GANDHI NSS AWARDS

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1.	Name of the State/ UT	
2.	Name of the University/ +2 Council	
3.	Name of the College/ School (with address and other contact particulars)	
4.	Name of the Principal of College/ School (with contact particulars)	
5.	Name, Sex (Male/ Female) and contact particulars of the Programme Officer	
6.	Name of NSS Unit which is being recommended for Award and date from which the NSS Unit is in existence.	
7.	Period of Service as Programme Officer of the NSS unit	From: To:
8.	Whether the Programme Officer is trained at ETI?	Yes/ No
9.	Whether strength of NSS unit being recommended for Award is as per guidelines during last 3 years? [Please indicate allocation of target and actual enrolment during last 3 years i.e. during 2014-15, 2015-16 and 2016-17]	
10.	Adoption of Villages/ Slums and completion of Special Camping against targets [Please indicate target of Special Camping and actual achievement during last 3 years i.e. during 2014-15, 2015-16 and 2016-17]	
11.	Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her? [Certificate from the competent authority of the College/ School to be attached].	

12.	Performance/ Significant Achievements of the NSS Unit during 2014-15, 2015-16 and 2016-17 (Extra sheets for details of the achievements): a) Plantation (No. of Programmes organised and saplings planted) b) Blood Donation (No. of Camps organised and blood units donated) c) Health/ Eye/ Immunisations Camps (No. of Camps organised) d) Awareness Programmes AIDS/ Environment/Others) (No. of Programmes organised) e) Creation of Duration Assets (Estimated value of Assets) f) Awards received (Details of Awards received) g) Other Outstanding Achievements (Details of achievements)?	
13.	Whether the duly filled-up Check List has been attached?	YES/NO
14.	Other Remarks, if any	

* The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data in this Proforma should be furnished for that particular unit only.

Signature of the P.O.

Signature of the Principal

**Signature of the
Programme Coordinator
GU NSS Cell**

**Signature of the Vice - Chancellor
& Chairman, GU NSS Cell**

Signature of the SNO

**Signature of the Competent
Authority in the State/ UT**

CHECKLIST for
Indira Gandhi NSS Awards for NSS Unit/ Programme Officers

Name of the NSS Unit and Programme Officer:

The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data in this Checklist should be furnished for that particular unit only.

A. Eligibility Criteria:

S. No.	Parameter	Factual Position
1.	Whether the NSS Unit has been in existence continuously for 5 years, i.e. during 2012-13 and onwards?	Yes/ No
2.	Whether the strength of the NSS Unit is as per guidelines during last 3 years i.e. during 2014-15, 2015-16 and 2016-17?	Yes/ No
3.	Whether the NSS unit has adopted village/ slum as per guidelines and has completed the Special Camping targets during last 3 years i.e. during 2014-15, 2015-16 and 2016-17?	Yes/ No
4.	Whether the Programme Officer has completed minimum two years as Programme Officer of the NSS unit being recommended for award (as on 31.03.2017)?	Yes/ No
5.	Whether the Programme Officer has been trained at ETI?	Yes/ No
6.	Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her?	Yes/ No

B. Performance/ Achievements (during last 3 years):

S. No.	Parameter	Factual Position		
		2014-15	2015-16	2016-17
1.	Plantation: a) No. of plantation programmes organised b) No. of Saplings planted in these programmes			
2.	Blood Donation: a) No. of Blood Donation Camps organised b) Blood Donated in the Camps (No. of Units)			
3.	Health/ Eye/ Immunisation Camps: a) No. of Camps organised			
4.	Awareness Programmes/ Rallies/ Campaigns organised: a) AIDS Awareness (No. of Programmes) b) Environment Awareness (No. of Programmes) c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes organised.			
5.	Creation of Durable Assets: a) Estimated Value of the Assets created (Rs.).			

6.	National Level Camps/ Awards: a) Awards at State level and above (Please indicate the names of the Awards) b) Awards below State level (Please indicate the names of the Awards)			
7.	<u>Other Outstanding Achievements</u> (Please indicate details of each such achievement)			

Note: The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection.

**Signature of Competent Authority in State/UT
(With office seal)**

**Proforma for recommending NSS VOLUNTEER
for INDIRA GANDHI NSS AWARDS**

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1.	Name of the State/ UT	
2.	Name of the University/ +2 Council	
3.	Name of the College/ School (with contact particulars)	
4.	Name of the Principal of College/ School (with contact particulars)	
5.	Name, Sex (Male/Female), Address and other contact particulars (Landline/ Mobile No., e-mail address etc.) of the Volunteer being recommended	
6.	a) Date of Birth of the Volunteer b) Category (Gen/SC/ST) [Documentary Evidence for Date of Birth and SC/ST relaxation to be enclosed].	
7.	Period of Volunteership of the Volunteer	From: To:
8.	Number of Hours completed during volunteership	
9.	Details reg. Participation in Special Camp	
10.	Details reg. Participation in National/ Regional level NSS Programmes	
11.	Whether the Volunteer has been convicted by any court of Law or any case/ investigation is pending against him/ her? [Certificate from competent authority of the College/ School to be attached].	
12.	Performance/ Significant Achievements of the NSS Volunteer during the 2-year period of Volunteership (Extra sheets for details of the achievements): a) Plantation (No. of Programmes attended and saplings planted) b) Blood Donation (No. of Camps attended and blood units donated) c) Health/ Eye/ Immunisations Camps (No. of Camps attended) d) Awareness Programmes (AIDS/ Environment/ Others) (No. of Programmes	

	attended) e) Awards received (Details of Awards received) f) Other Outstanding Achievements (Details of achievements).	
13.	Whether the duly filled-up Check List has been attached?	YES/ NO
14.	Other Remarks, if any	

Note: Since the Award is for the 2016-17, the Volunteers completing their 2 years' volunteership during 2016-17 only are to be considered. The volunteers completing their volunteership prior to 2016-17 cannot be considered for the Award. For the same reason, the achievements of the volunteer shall be considered for the 2-year volunteership period, which would fall within last 3 years, i.e., 2014-15, 2015-16 and 2016-17. In other words, the NSS volunteer should have been a student, pursuing a regular course, at least for a part of the year for which he/ she is being nominated. The NSS volunteers should indicate his/ her personal achievements only, and not the achievements of the entire NSS unit. For instance, he/ she should indicate saplings planted/ blood donated by him/ her personally in a programme and not by 2015 the entire NSS unit.

Signature of the P.O.

Signature of the Principal

**Signature of the
Programme Coordinator
GU NSS Cell**

**Signature of the Vice - Chancellor
& Chairman, GU NSS Cell**

Signature of the SNO

**Signature of the Competent
Authority in the State/ UT**

CHECKLIST for
Indira Gandhi NSS Awards for NSS Volunteers

Name of the NSS Volunteer:

A. Eligibility Criteria:

S. No.	Parameter	Factual Position
1.	Whether the Volunteer has completed minimum 2 years' volunteership under NSS during 2016-17? [since the Award is being conferred 2016-17, volunteers completing their volunteership prior to 2016-17 cannot be considered for the Award or in other words, the volunteer should have been a student, pursuing a regular course, at least for a part of the year 2016-17]	Yes/No
2.	Whether the Volunteer completed 240 hours of community service during 2 consecutive years of volunteership under NSS?	Yes/ No
3.	Whether the Volunteer has participated in at least one Special Camp?	Yes/ No
4.	Whether the Volunteer has participated in at least one National/ Regional Programme like R.D/ Pre-RD Parade Camps, NSS Mega Camps, National Integration Camps, North East Youth Festivals, National Youth Convention/ Suvichar under National Youth Festival, Adventure Camps, etc?	Yes/ No If yes, please indicate name of the Programme
5.	Whether the Volunteer is below 25 years of age (28 years in case of SC/ ST) as on 31.03.2017?	Yes/ No
6.	Whether the Volunteer has been convicted by any court of Law or any case/ investigation is pending against him/ her?	Yes/ No

B. Performance/ Achievements:

The achievements shall be considered for the 2-year volunteership period, which should fall within last 3 years, i.e., 2014-15, 2015-16 and 2016-17.

Sl. No.	Parameter	Factual Position		
1.	Plantation: a) No. of plantation programmes attended b) No. of Saplings planted by the Volunteer personally			
2.	Blood Donation: a) No. of Blood Donation Camps attended b) Blood Donated by the Volunteer personally (No. of Units)			

3.	<u>Health/ Eye/ Immunisation Camps:</u> a) No. of Camps attended			
4.	<u>Awareness Programmes/ Rallies/ Campaigns attended:</u> a) AIDS Awareness (No. of Programmes) b) Environment Awareness (No. of Programmes) c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes attended.			
5.	<u>Awards already received by the Volunteer:</u> a) Awards at State level and above (Please indicate the names of the Awards) b) Awards below State level (Please indicate the names of the Awards)			
6.	<u>Other Outstanding Achievements of the Volunteer</u> (Please indicate details of each such achievement)			

Note: The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection.

**Signature of Competent Authority in State/UT
(with office seal)**